

## Child and Youth Services Programs

**Types of Care Available:** Full Day, Part Day and Hourly Care.

- Full Day and Part Day Care must complete a waiting list form and when space is available complete the registration packet.
- Hourly Care must complete the registration packet. To schedule hourly care, call the Child Development Center at 876-7952 for children ages 6 weeks to 5 years and call the School Age Services at 876-6595 for children in grades Kindergarten to Fifth. Please call within 24 hours to 30 days from the day care is needed.

**Registration Requirements:** Completion of the Central Enrollment Registration Packet, child's current shot record, and proof of income (LES or previous year's tax return).

**REGISTRATION IS FREE.** For more information on registering in the Child and Youth Services Programs, call 876-3704.

**Child Development Center:** 3145 Goss Road. Services offered are: Full Day Care on Monday thru Friday from 0500-1730. Hourly Care is available Monday-Friday 0730-1600 hours. Call 876-7952 for scheduling hourly care.

**School Age Services:** 3400 Gray Road. Services offered are: Before and After School Programs, Winter, Spring, Summer and Intercession Camps, Computer Lab, Homework Assistance, 4-H Club, and Boys and Girls Clubs. The program is open before school Monday thru Friday from 0500-0730 and after school Monday thru Friday from 1430-1730. Full day camp hours are Monday thru Friday 0500-1730. Hourly Care is available on an occasional basis. Call 876-6595 to schedule hourly care.

**Middle School and Teen:** 3148 Youth Center Road. Services offered are: Leadership Clubs, Social Events, Instructional Classes, Service Clubs, Winter, Spring and Summer Camps and Open Recreation from 1300 to 2030 hours.

**Family Child Care:** Available.

**ChildWise Play Room:** 1413 Nike Street. To register, call 876-2798. This is an outreach program offering support and information to expectant parents and families. Other services: Parenting and Infant Classes, Referrals and Home Visits. Ages vary.

**Babysitter Lists** are available. Individuals must sign the "Statement of Understanding Regarding Child Care Resource and Referral Services" before a babysitter list is given. The times and dates of the babysitter availability varies.

**Registering for CDC, SAS, YS and FCC programs:** CDC, SAS, and YS need the CER packet (two pocket folder). FCC needs the CER and FCC packet.

**Customers registering for the CDC, SAS, YS and FCC programs** must turn in with their CER packet a current immunization. The Health Assessment must be turned into CER within 30 days of registration. The Health Assessment form must be signed by authorized medical personnel and stamped by the medical personnel or facility. All parents must complete a DA 7625-1, Army CYS Health Screening Tool. If necessary the DA 7625-1 is forwarded to the Army Public Health Nurse who would schedule a Special Needs Accommodation Process Meeting.

**Customers registering for Youth Sports** must turn in the CER packet, sports packet, a copy of the child's birth certificate and a sport physical which must be signed by authorized medical personnel and stamped by the medical personnel or facility.

**Customers registering for Tae Kwon Do classes** must register at the Central Enrollment Office, 876-3704. Registration is **FREE**.

**For other classes, refer to the flier.**

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## Child and Youth Services (CYS) Refund Policy

1. The following rules and policy will apply to all programs under the direction of CYS.
  - a. All registration fees must be paid prior to the beginning of all team sports, instructional classes, clinics, and day care programs.
  - b. If there is dissatisfaction by the parent or child after the first sport practice, instructional class, or full day of care, a prorated refund may be given only if the parent/guardian immediately contacts the Program Director, Assistant Director, or Central Enrollment Office before the next scheduled practice/session or day of attendance. After first day or multiple days, a prorated refund may be granted for special circumstances such as "acts of God" or nature, injury or illness, all of which will be granted on a case-by-case basis as submitted by the family in writing to the appropriate program director and approved by the CYS Chief.
2. Of course, all attempts to correct any problems or dissatisfaction will be made before refunds are given.
3. For further information regarding refunds, you may contact the appropriate program directors at the following numbers:

Central Enrollment Office	876-3704
Child Development Center	876-7952
School Age Service	876-6595
SKIES <i>Unlimited</i>	842-9642
Youth Services	876-5437
Youth Sports	313-3699



B. ANDRE' TERRY  
Chief, Child and Youth Services

Dear Patron,

Redstone Arsenal no longer has a Hospital to provide emergency services. The Fox Army Hospital is now a Super Clinic. It was converted to a Super Clinic in 1999. They Will not handle any type of emergencies. Therefore, if a child attending any Child and Youth Service Program experiences any kind of Medical Emergency 911 will be called. Currently the 911 calls are answered at the Post Fire Department who in turn contacts HEMSI in the event an Ambulance is required.

Your Health Insurance plan most likely requires that you receive services provided by a specific Hospital or Physician Group. To help us prevent unnecessary financial hardship to you we respectfully request that you take time to fill out the information below.

B. ANDRE TERRY  
Chief, Child and Youth Services

In the event of a Medical Emergency, I request that my child:

\_\_\_\_\_

Be transported to:     Huntsville Hospital     Crestwood Hospital

Sponsor/Spouse Signature \_\_\_\_\_ Date \_\_\_\_\_

FAMILY CARE PLAN

DATE \_\_\_\_\_

IN ACCORDANCE WITH AR 608-10, ALL SOLE AND DUAL MILITARY FAMILIES MUST HAVE AN UP-TO-DATE FAMILY CARE PLAN ON FILE WITH THE CHILD DEVELOPMENT SERVICES (CDS).

SPONSOR'S NAME \_\_\_\_\_

CHILD'S NAME \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_

HOME PHONE \_\_\_\_\_

MILITARY UNIT OR DUTY PHONE \_\_\_\_\_

LOCAL PERSON RESPONSIBLE FOR CHILD \_\_\_\_\_

ADDRESS \_\_\_\_\_

HOME PHONE \_\_\_\_\_

DUTY PHONE \_\_\_\_\_

PERSON RESPONSIBLE AS A GUARDIAN \_\_\_\_\_

ADDRESS \_\_\_\_\_

HOME PHONE \_\_\_\_\_

DUTY PHONE \_\_\_\_\_